



In Pursuit of Global Competitiveness

Government College of Engineering

Station Road, Osmanpura, Aurangabad – 431 005

[An Autonomous Institute of Government of Maharashtra]

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GECA/ACADREG/BOM/1154

Date 09/04/2014

Minutes of Meeting of VII Board of Management Meeting

Date: 03rd January 2014 Time: 12.15 p.m.

Venue: Videocon House, Fort House, D N Road, Mumbai

Sub: Seventh Meeting of Board of Management, dated 03.01.2014

The meeting of the Board of Management is scheduled on 03.01.2014. It was held at Videocon House, Mumbai at 12.15 p.m. The list Members of BOM present for the meeting is as follows.

01	Dr. Abhay Wagh, Deputy Secretary, Higher and Technical Education Department, Government of Maharashtra	Member of State Government
02	Dr. C. K. Varshney	Representative of UGC
03	Prof. Shri. Prataprao Borade	Member
04	Prof. B. M. Naik, Ex- Principal, SGGSIET, Nanded	Member
05	Shri. Vivek Bhonsle	Member
06	Dr. P. B. Murnal, Professor, Govt. College of Engineering, Aurangabad	Member
07	Dr. P. S. Adwani, Principal, Govt. College of Engineering, Aurangabad	Member Secretary, Board of Management

01	Dr. S. K. Mahajan, Director, Directorate of Technical Education, Maharashtra State, Mumbai	Special Invitee
02	Shri. Mahesh Shivankar, Joint Director, Regional Office, Directorate of Technical Education, Maharashtra State, Aurangabad	Special Invitee

Chairman, Board of Management, Hon. Shri. Pradeep Dhoot, Director, Videocon Ltd., Aurangabad had participated through Video Conferencing from his Dubai Office.

Leave of absence was granted to following members

01	Hon. Dr. S.P. Zambre, Director, BCUD, Dr. B. A. Marathwada University, Aurangabad	Dr. BAMU (affiliating University) representative
02	Prof. Dr. U. J. Kahalekar, Head of Department, Civil	Member

Engineering, Govt. College of Engineering, Aurangabad

In view of inability of Hon. Chairman, Shri. Pradeep Dhoot, Director, Videocon Ltd., Aurangabad to participate, on his request Dr. Abhay Wagh, Deputy Secretary, Higher and Technical Education Department, Government of Maharashtra was suggested to Chair the meeting. After the meeting, all resolutions were finalized after discussion with Hon. Chairman, Shri. Pradeep Dhoot, Director, Videocon Ltd., Aurangabad.

Dr. P. S. Adwani, Principal and Member Secretary welcomed all the Hon. Members for the meeting.

Following transactions had happened and noted by the Board of Management.

Item No. 1:

Confirmation of minutes of 6th meeting

The action taken report was presented by the member secretary.

Hon. Chairman and members of BOM confirmed and approved

Item no. 1 (Confirmation of minutes of V Board of Management Meeting and action taken report),

Item no. 2 (To note the recent Government of Maharashtra G.R. related to autonomous institutes and To note the status of constitution of Board of Society and need for reformation or extension of present Board of Management),

Item no. 3 (To note and approve proposals from TEQIP Coordinator regarding various activities under TEQIP-II),

Item no. 4 (To discuss and approve the constitution of Academic Council, various Board of Studies of the Institute and other mandatory committees of BOM),

Item no. 5 (Proposals from Rector of the institute regarding remuneration to Rector and warden and maintenance charges from hostel students),

Item no. 6 (Proposal regarding appointment of contractual services for security, cleaning, gardening and nonteaching staff)

Item no. 9 (Proposal from Dr. B. M. Naik, Member, Board of Management regarding organization of workshop on Research Park) and

Item no. 10 (Proposal regarding revision in rates for testing and consulting Charges).

For item no. 7(Proposal from Dean (Academics) regarding policy for permissible faculty load per week), it was resolved to implement as considering norms prescribed by U.G.C. Guidelines for reimbursement of extra academic load.

Itemno. 8 (Policy for Rotation of Heads of Departments and various Functionaries) was not discussed

Item no. 11(Write off of instruments) was again kept for approval in 7th BOM meeting.

For item no.12 (Information about upcoming constructions in Government College of Engineering campus, Aurangabad), it is directed to table the facts regarding information given to Higher authorities about the objection raised by BOM. It was not immediately available and it was decided that Building works committee shall work out the development plan of Institute and requirement of space in future considering development immediately.

It is directed by the members to circulate the urgent matter on email for discussion and information henceforth.

Item No. 2:

Proposal for approval of Vision, Mission, LOGO and strategic plan of Institute.

Resolution No. BOM-VI/02

Vision, Mission, LOGO and strategic plan of Institute is discussed. Dr. B. M. Naik has appreciated and emphasized the need for improvement. Regarding housekeeping of wash rooms and all over, it was resolved that it should be well maintained. Members also suggested to elaborate the strategic plan with more details for implementation in next BOM meeting. In case of LOGO it was suggested to change the phrase instead of “In Pursuit of Global Competitiveness” to “In Pursuit of technical Excellence”.

This was also felt more sub-committee meetings shall discuss the issues.

Item No. 3:

Proposal for

- 1. Nomination of four members on academic council and**
- 2. To note minutes of meeting of IX senate**

Resolution No. BOM-VI/03

It is resolved that BOM has noted minutes of meeting of IX senate and directed to submit list of 20 names of probable member representing Industry, Commerce, Law, Education, Medicine, Engineering etc., to be nominated four members on academic council by sub committees of Board of Management comprising local members.

Item No. 4 :

Proposal from

- 1. T& P Policy and updates**
- 2. Dean CEP for Courses and Policy**

Resolution No. BOM-VI/04

It was resolved that the suggestions of Hon. Members of BOM towards improvement in draft be noted and be implemented.

The points noted for updating.

Item No. 5:

Proposal regarding energy efficient campus under grant RS. 25 Lakh from MEDA

Resolution No. BOM-VI/05

Members of BOM has appreciated the efforts of institute for receiving grant from MEDA and directed to appoint the committee for Energy Audit of Institute and submit the report to BoM about Energy Efficient Campus.

Item No. 6:

Proposal for Participation, delegation and decentralization of power with accountability

Resolution No. BOM-VI/06

It is resolved that the proposal is approved and it was directed to assign the additional charge of portfolios to regular faculty on roll of Institute. The word library should be renamed as “Knowledge Resource Centre”.

Item No. 7:

Proposal for delegating Financial Powers to Financial Committee upto Rs.10 lakh

Resolution No. BOM-VI/7

The board hereby resolves to approve for delegating Financial Powers to Financial Committee upto Rs.10 lakh with the condition to follow procedure resembling with Government rules and regulations. The approval of item/work among members of finance committee is mandatory.

Item No. 8 :

**Proposal for sanction of budget Rs. 10 lakh for establishment of Board of Management office with offices of Dean Academic, Registrar (Academic) and Dean (R& D)
Proposal for approval for sanction of expenditure of supporting staff for offices of Dean Academic, Dean (R& D) and Registrar (Academic) on honorarium basis**

Resolution No. BOM-VI/8

The board hereby resolves to approve the funds required for strengthening the facilities to faculty members at existing offices of Dean Academic, Registrar (Academic) and Dean (R& D) instead of establishment of new office. It was also approved the funds required for paying honorarium of supporting staff for offices of Dean Academic, Dean (R& D) and Registrar (Academic) .

Item No. 9:

Proposal from office,

- 1. Opening of separate bank account for depositing tuition fees**
- 2. Sanction of late fees for admission**
- 3. Sanction for admission fee of detained students**
- 4. Period for keeping admission form record up to 5 years**
- 5. Fees for Transcript certificate**

Resolution No. BOM-VI/9

The board hereby resolves to approve the opening of separate bank account for depositing tuition fees and also directed to maintain only four accounts as per directives of Government of Maharashtra. Dr. Abhay Wagh, Deputy Secretary, Higher and Technical Education Department, Government of Maharashtra specifically pointed out to close down inoperative accounts and emphasized to have minimum numbers of accounts.

It was approved to charge late fees for admission.

It was approved to charge admission fee of detained students.

BoM approved for keeping records of admission up to 5 years. It was directed to store all the data in Micro machine.

It was approved to charge fees for copies of transcript as per Dr. B. A. Marathwada University norms.

Item No. 10:

Proposal regarding appointment of contractual services for security, cleaning, gardening and non-teaching staff.

Resolution No. BOM-VI/10

The board expressed that post facto sanction should be avoided and henceforth the urgent matter can be circulated on email to all Board of member for discussion. However with consent of Hon. Chairman Shri. Pradeep Dhoot and in view of need, BOM had accorded the approval.

Item No. 11:

To note and approve proposals from TEQIP Coordinator regarding various activities under TEQIP-II

Resolution No. BOM-VI/11

The board hereby resolves to approve proposals considering that all proposals are as per PIP guidelines. It is directed to take care while purchase of software to check about freely available software or available with AICTE.

1. Financial Monthly Report (FMR) for the month Nov.2013 is noted.
2. Budget Plan for the year 2014 for the institute under TEQIP-II is noted .
3. The proposal for purchase of cyberoam, Wi-Fi switches of rs.4,63,108/- and network maintenance contract from 1/11/2013 to 31/10/2014 with 16,500/- (sixteen thousand five hundred only)monthly is approved.
4. proposal of Training Material for Language Laboratory is approved
5. proposal of procurement of ICT enabled hardware/software facilities is approved
6. Proposal of QEEE (Quality Enhancement in Engineering Education) Set up of 2.6 lakh is approved.
7. Proposal of Remote Centre facilities with CDEEP, IIT Powai, Bombay of cost Rs. 3150800/- is approved
8. Proposal of Development of ICT Enabled Class Room of CSE Department of cost Rs.342,412/- is approved
9. Proposal of Procurement of Institutional MIS (ERP software) of Rs.40 lakh is approved.
10. Proposal for Faculty/Staff for 50% concession in the registration/ tuition fees shall be provided for the candidates registering for the UG/PG/Ph.D. courses is approved.
11. Proposal of Reimbursement of Publication cost, Training cost to PG Students is approved

- a) The research paper published by PG students in refereed or peer-reviewed print/e-journals may be supported in terms of Registration fee/Publication cost, if recommended by the respective HOD/Guide.
 - b) The research paper published by faculty and PG students in reputed national/international conferences workshops may be supported in terms of Registration fee, travel cost (by shortest route by bus/railway).
 - c) The post-graduate /Ph.D. Students may be deputed for subject updates, software skills and soft skills training to reputed institutes for short period and expenses shall be paid through TEQIP.
12. Proposal for Sanction of fees towards Accreditation (NBA) of Rs.43.27 lakh is approved.
 13. Proposal for availing services of Mr.M.D.Shinde, Retired Lab Assistant for TEQIP-II Accountancy work is approved.
 14. Proposal for participation in Workshop on 'Effective Academia Leadership Strategies' at Kuala Lumpur, Malaysia, during 12-14 Dec. 2013, by faculty members is approved
- | | |
|--------------------------------|--|
| 1. Prof. Dr. P. S. Adwani | Principal |
| 2. Prof. R. P. Chaudhari | Prof. in Charge, Library |
| 3. Prof. Dr. A.S. Bhalchandra | Dean, Quality Assurance, Head, Electronics |
| 4. Prof. S. R. Hirekhan | TEQIP Coordinator |
| 5. Prof. Dr. A.G.Thosar | Finance Officer, & Head, Electrical |
| 6. Prof. Dr. R. K. Shrivastava | Head, Mechanical |
| 7. Prof. V. P. Kshirsagar | Head, Computer Science |
15. It is approved proposal for Procurement of Goods up to Nov.2013 amounts to Rs.174.04535 Lakh, It is approved proposal of the revised Procurement Plan.
 16. Proposal for Exemption of Local Body Tax(LBT) on procurement of goods and services is noted.
 17. Proposal for Revised Procurement Committee of Electrical Engg. dept is noted.
 18. Proposal for Under Minor Civil work, permission to complete the refurbishment work with lower sizes of aluminum sections is noted.
 19. Proposal for Award of Teaching / Research Assistantship is approved
 20. Proposal for Seed Money Scheme for Research Proposals : Rules and Regulations is approved.
 21. Proposal for Faculty Development Plan (2013-14) is approved.
 22. Proposal from Industry Institute Interactions Cell is approved

Student Expenses during Industrial Visits: It is approved that for industrial visit/ tour of students, expenses towards travelling at actual may be paid to students as per the prevailing rates. D.A. of Rs. 100 per day per student shall be permissible & boarding charges in case if stay is required shall be Rs. 300/day/student (The amount shall be at actual or permissible whichever is less.

23. Proposal for Sanction of Expenditure towards presentation of Ms. N.R.Kolhare, Principal Investigator(PI) Research Proposal(Approx. Rs.40000/-) is approved

24. Proposal for Activities under Academic Support for Weak Students is approved.

- a) Remedial Classes :
- b) Finishing School :
- c) Weak Student Development Plan

25. The Proposal for reimbursement of expenditure of Mr. P.T.Borlepwar (TEQIP-I) is not approved as it was not acceptable to committee with reason as TEQIP-I expenditure is already audited.

26. Progress report on Mentor's Recommendations is noted.

Item No. 12:

Proposal for installation of CCTV Monitoring and surveillance system in

- 1. Institute campus**
- 2. Various Departments**

Resolution No. BOM-VI/12

The board had reservations for approval mainly due to competent manpower required for vigilance of CCTV. This was also suggested to fulfill hence the item shall be required to be resubmitted with proper justification.

Item No. 13:

Proposal for purchase of Computer for IT Department

Resolution No. BOM-VI/13

The Board hereby directed to prepare the budget for year 2014-15 and considering the available funds. After approval of budget in Finance committee, then only it is to be submitted for BoM for approval. The board hereby directed to form Institute Purchase committees as per standard guidelines. It was suggested to work as per standard guidelines similar to state level purchase committee and follow all the Government rules and regulations. All purchases must be routed

through centralized purchase committee. Minutes of meeting of Institute purchase committee should be submitted to BOM for all purchase proposals.

Item No. 14:

Proposal for purchase of equipment for Mechanical Engineering Department through laboratory fees

Resolution No. BOM-VI/14

The Board hereby directed to prepare the budget for year 2014-15 and considering the available funds. After approval of budget in Finance committee, then only it is to be submitted for BoM for approval. The board hereby directed to form Institute Purchase committees as per standard guidelines. It was suggested to work as per standard guidelines similar to state level purchase committee and follow all the Government rules and regulations. All purchases must be routed through centralized purchase committee. Minutes of meeting of Institute purchase committee should be submitted to BOM for all purchase proposals.

Item No. 15:

Proposal for procurement of gymnasium equipment/ machinery for new gymnasium/badminton/yoga hall.

Resolution No. BOM-VI/15

The Board hereby directed to prepare the budget for year 2014-15 and considering the available funds. After approval of budget in Finance committee, then only it is to be submitted for BoM for approval. The board hereby directed to form Institute Purchase committees as per standard guidelines. It was suggested to work as per standard guidelines similar to state level purchase committee and follow all the Government rules and regulations. All purchases must be routed through centralized purchase committee. Minutes of meeting of Institute purchase committee should be submitted to BOM for all purchase proposals.

Item No. 16:

Proposal for making day to day expenditure from hostel funds

Hon. Members of BOM due to other important items could not spare time for discussion.

Item No. 17:

Proposals from Rector of the institute regarding remuneration to Rector and warden

Resolution No. BOM-VI/17

The board hereby resolved to approve the remuneration Rs.4000/- to rector and Wardens per month as early decided in VI BOM meeting. It was suggested to be implemented from 1st July 2013. BOM directed to consider regular teachers for award of remuneration.

Item No. 18:

Proposal for sanctioning budget for repair works of C hostel

Resolution No. BOM-VI/18

The Board hereby directed to prepare the budget for year 2014-15 and considering the available funds. After approval of budget in Finance committee, then only it is to be submitted for BoM for approval. The board hereby directed to approve the proposal from Building works committees as per standard guidelines and follow all the Government rules and regulations. Minutes of meeting of Building works committees should be submitted to BOM for all proposal.

Item No. 19 :

Proposal for approval for maintenance expenses of Civil and mechanical engineering Department buildings from student development fund of the Institute

Resolution No. BOM-VI/19

The Board hereby directed to prepare the budget for year 2014-15 and considering the available funds. After approval of budget in Finance committee, then only it is to be submitted for BoM for approval. The board hereby directed to approve the proposal from Building works committees as per standard guidelines and follow all the Government rules and regulations. Minutes of meeting of Building works committees should be submitted to BOM for all proposal.

Item No. 20:

Proposal for write off of instruments of

- 1. Electronic and Telecommunication Department**
- 2. Mechanical Engineering Department**

Resolution No. BOM-VI/20

The board hereby directed to follow the Procedure for write off of instruments as per Government Rules and Regulations. Hence write off proposals shall be required to be done as per norms. After following all the procedures, it should be submitted for information to BOM.

Item No. 21:

Proposal for establishment of Health Care unit.

Resolution No. BOM-VI/21

Hon. Members of BOM felt the post facto sanction is shall be avoided. However Principal expressed the views to fulfill mandatory requirements as per norms of AICTE/UGC. Members of

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BOM concluded that the local members of BOM shall guide as the requirements. The members of BOM expressed the views on utilization and user based data of such student centric activities and it was agreed that detailed report shall be placed in next meeting.

Item No. 22:

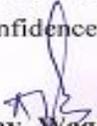
Proposal for introduction of new full time Post Graduate Degree Programme /Course in Computer Science and Technology from the academic year 2014-2015.

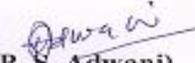
Member secretary brought to the notice of Hon. Members of BOM that formal approval in start of new courses is required by BOM. However due to short of time, members could not spare time to express opinions. This being as per IDP submitted for TEQIP, towards its fulfillment BOM formally approved this proposal.

Item No. 23:

Any other item with the permission of chair

Prof. B. M. Naik, Chairman, Human Resources Development committee put across the difficulties faced by Institute in case of adequate faculty and staff. Hon. Members of BOM expressed the confidence in HRD committee to do needful.


Dr. Abhay Wagh
[Chairman (On behalf of Shri. Pradeep Dhoot)]
Deputy Secretary, Higher & Tech. Education,
Mantralaya, Mumbai


(Dr. P. S. Adwani)
Principal and Member Secretary
Board of Management
Govt. College of Engineering,
Aurangabad